

2017 Maintenance Committee

Chairs: Tom Warren, CORE Realty Holdings Management, INC

Charge

This committee is responsible for planning monthly educational seminars and workshops, executing a successful Maintenance Mania and Maintenance Appreciation Day, and organizing MESH. Committee members serve as the key contributors and subject matter experts to new and existing programs throughout the year. This committee will strive to advance IAA's multifamily maintenance profession.

Composition

All committee members shall be members in good standing of the Association. The committee should be a diverse representation of IAA membership. Committee members will work closely with Director of Membership and Professional Development and Director of Events and Expositions.

The term of appointment is based on the calendar year (January– December). All committee members should expect to contribute an average of two hours per quarter, with variation depending on tasks.

Benefits

Committee members will benefit from the opportunity to connect with industry leaders to advance IAA's mission. Committee members will expand their professional networks with IAA members and contribute to the betterment of the multifamily housing industry and IAA.

Committee Responsibilities and Ongoing Tasks

- Plan monthly educational seminars and workshops
- Solicit sponsors and door prizes for maintenance related events
- Promote all maintenance related events and recruit attendees
- Design maintenance events and organize maintenance activities
- Recommend improvements to current programs and new programs
- Serve as subject matter experts

Staff Responsibilities

- Maintain committee roster
- Schedule committee meetings, work with co-chairs to develop agendas and complete meeting minutes
- Provide support to the committee throughout the year

2017 Meeting Dates:

- February 9: 9:00-10:00am: Maintenance Mania + 2017 Professional Development
- March 9: 9:00-10:00am: Maintenance Mania + 2017 Professional Development
- April 16: 9:00-10:00am: 2017 Professional Development Misc. + Recruitment
- May 9: 9:00-10:00am: Recruitment
- June 9: 9:00-10:00am: Recruitment
- July 11: 9:00-10:00am: 2018 Professional Development
- August 9: 9:00-10:00am: 2018 Professional Development
- November 21: 9:00-10:00am: 2017 Year in Review + 2018 Planning

